British Association of Cargo Surveyors

Continuous Professional Development

(Members Pack)

CPD was formally introduced on 1 January 2010.

CPD is based on a points system over a two year cycle in three separate categories.

Completed forms are to be submitted to the Committee at the Registered Office or as otherwise indicated during the month of January, commencing in 2011.

Recognition of CPD Accreditation is set at three levels, namely Associate Standard, Membership Standard and Fellowship Standard.

The points are based on an hourly system, according to the type of activity being undertaken.

Level One - Associate Standard

30 Points required per two years

Level Two - Membership Standard

40 Points required per two years

Level Three - Fellowship Standard

100 Points required per two years

Award of Points

Category 1: 5 Points per hour

Preparation and Presentation of:

(a) Lectures / Talks
(b) Technical Papers
(c) Examination Papers (including marking)
(d) Training Courses
(e) Any other similar activity approved by the committee

Maximum of 20 Points per event

Category 2: 3 Points per hour

Attending Lectures / Seminars etc:

(a) BACS
(b) IIMS
(c) SCMS
(d) CILA
(e) Nautical Institute
(f) Institute of Petroleum
(g) Insurance Associations
(h) Shipping Companies
(i) Any other association approved by the committee

Category 3: 2 Points per hour

Reading or Studying of:

(a) Technical Papers
(b) Trade Magazines or Journals
(c) Any other committee approved publication.

Category 3 can only carry a maximum of 30% of the total number of points in any two year period.

Accreditation

Each participating member is required to submit a completed and signed CPD Form showing "Date / Activity / Time: Hours / Points per Hour / Total Points", to the committee every two years. It is the member's responsibility to present the Form at the appropriate time. CPD Forms are available from the Secretary or can be downloaded from the BACS Website.

Organisers of events normally provide CPD Certificates, and these should be submitted. Where an organiser does not supply a CPD Certificate a suitable form can be downloaded form the BACS website for authentication by the approved event organisers.

Should a member not achieve the requisite number of CPD Points in any two year period, then that member will be liable to demotion and be unable to use the appropriate BACS letters after their name.

Points may not be carried over from one period to another.

The BACS website will be updated to show the revised membership status, as appropriate.

CPD POINTS FORM

Name:_____ Period:_____

Date	Activity	Time: Hours	Points /Hour	Total Points

BRITISH ASSOCIATION OF CARGO SURVEYORS

Member

Signed:_____ Date:_____

Committee

Approved:_____ Date:_____

Certificate of Continuous Professional Development

This is to Certify That

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Attended the following Seminar/Event

Name of Seminar/Event: _____

Presented By: _____

Date: _____ Venue: _____

Number of hours/CPD points claimed: _____

Signed: _____ Name (print) _____
(on behalf of organising body)

BRITISH ASSOCIATION OF CARGO SURVEYORS